



Report of the South East Area Leader

Report to Outer East Area Committee

Date: 2nd July 2013

Subject: Summary of Key Work

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Cross Gates & Whinmoor Garforth & Swillington Kippax & Methley Temple Newsam		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. The report will detail priority work carried out in the area over recent weeks.
2. The report will provide minutes relating to forums, partnership and sub-group minutes and minutes of Area Chairs.

Recommendations

3. Area Committee will be requested to note the report and raise any queries.

1 Purpose of this report

- 1.1** The report will provide Area Committee with details of key issues and activities in recent months including project work and community engagement.
- 1.2** The report will provide Members with minutes relating to recent community forums and engagement activities, sub group and partnership meetings and minutes of Area Chairs meetings.

2 Background information

- 2.1** The Area Committee Business Plan focuses on community engagement, partnership work, functions delegated to Area Committee, integrated working and locality working. This report will update Area Committee on priority work, including project work and community engagement as well as key issues for discussion.
- 2.2** The report will include relevant attachments such as minutes and partnership working etc.

3 Main issues

3.1 Neighbourhood Centres

3.1.1 Temple Newsam:

- A Halton Traders Group has now been launched through leadership from Ward Councillors and Area Support Team. (AST) The group offers an innovative, locally based approach and is led by the former chair of Bradford Chamber of Commerce and has deputies who serve as minute taker and treasurer respectively, publicity is overseen by the manager of the local Tesco's store. The group aims to provide support as needed to Halton Moor, Wyke Beck, Whitkirk, Temple Newsam, Austhorpe View, Colton, Colton Retail Park and parts of Thorpe Park. Notes from the chair are attached as **Appendix 1**.
- Established three months ago, Halton in Bloom now has 4 significant displays under construction and 50 hanging baskets for local businesses and companies. Councillors have provided ideas for the group which will lead to greater floral displays around the Ward. A possibility for improving management of the main car park is also being discussed between AST and Halton In Bloom.

3.1.2 Kippax & Methley:

- A mural showing a miner has been added to Kippax High Street. The work was led by Kippax in Bloom and is at the end of a row of Edwardian homes which also received a facelift earlier this year. The traders and community are working

together to make the High Street suitable for inclusion within the 2013 Britain in Bloom walkabout.

- A meeting was arranged by a ward councillor and AST to discuss the shopping offer in Allerton Bywater. Consideration is being given to a farmers market at a central location and for the village to increase the amount of local food grown in the village.
- Kippax Traders Association met on has met on 27th March, 8th May and 12th June. A growing number of traders hope to see more rapid progress on projects they have put effort into over the past two years. The minutes are attached as **Appendix 2a, 2b and 2c**.

3.1.3 **Garforth & Swillington:**

- Garforth Traders Group has a new chair, vice chairs and publicity team wishing to work with AST to address opportunities in the town centre. Chair of the group is Graham Pease from the hardware and gardening store Pease of Garforth. Key issues raised at this inaugural meeting included reducing shoplifting, meeting with the owner of the Town End development (updated below) and working in partnership with the Council over the town centre parking improvements and future major expansion of the shopping area. The minutes are attached as **Appendix 3**.
- The Town End Car Park scheme is progressing and the floral display approved by OEAC's May meeting are being planted. The site has been cleared and part is now operating as storage yard for the car park and Main Street improvements.
- Last year OE Area Committee approved £5,000 towards removing garages in Main Street Car Park in Garforth. The work was part of a project to improve pedestrian safety and car parking in the town centre - due to be completed in September. This will include introduction of a 20mph speed limit across much of the town to reduce accidents. Along with the increase in parking and better regulation, the scheme will also revitalise the area and make Garforth Main Street a more attractive shopping area.

3.1.4 **Cross Gates & Whinmoor:**

- Businesses on Austhorpe Lane, the Shopping Centre, Station Road and adjoining streets have been asked to indicate whether they would be interested in working with the Forum and Ward Councillors to assist the town. The responses so far returned have been positive. A copy of the letter distributed is attached as **Appendix 4**.

3.2 **Community Engagement**

- 3.2.1 Community forums have been held in North Whinmoor (**Appendix 5**), Swarcliffe (**Appendix 6**), Halton (**Appendix 7**), Halton Moor (**Appendix 8**), Kippax & Methley (**Appendix 9**), and Cross Gates (**Appendix 10**). An adapted forum for Garforth & Swillington was held in Swillington Working Club on 22nd April which received a presentation on HS2 and included a question and answer session.

The dates for the 2013/14 forums are:

<u>Forum</u>	<u>1st Meeting</u>	<u>2nd Meeting</u>	<u>3rd Meeting</u>	<u>4th Meeting</u>
Cross Gates	Wed 17 July	Wed 9 Oct	Wed 8 Jan 14	Wed 2 April
Garforth & Swillington	Tues 23 July	Tues 22 Oct	Tues 21 Jan	Tues 15 April
Halton	Thurs 18 July	Thurs 10 Oct	Thurs 16 Jan	Thurs 10 April
Halton Moor	Tues 16 July	Tues 8 Oct	Tues 14 Jan	Tues 8 April
Kippax & Methley	-	Wed 16 Oct	-	Wed 16 April
North Whinmoor	Mon 15 July	Mon 7 Oct	Thurs 16 Jan	Mon 14 April
Swarcliffe	Thurs 4 July	Wed 2 Oct	Wed 29 Jan 14	Wed 9 April

3.3 Area Chairs' meeting

3.3.1 The Area Chairs Forum was held on 1st March and items included: Approaches to Financial Inclusion regarding the challenges of welfare reform and financial inclusion in Leeds, Area working, Well Being budgets and the Transform Leeds programme. The minutes are attached as **Appendix 11**.

3.4 Partnerships and Area Committee Sub Groups

3.4.1 Environmental sub-group: The last Environmental Sub group meeting discussed the Service Level Agreement Report. The minutes of the meeting on 20 June are attached as **Appendix 12**.

3.5.2 **Divisional Community Safety Partnership (DCSP):** The most recent meeting of the group was held on 18th April and the minutes are attached as **Appendix 13**.

3.5.3 **Health & Well Being Partnership:** The partnership is currently undertaking a review on the role and future priorities. No meetings will be held until this process is complete.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The projects in sections 3.1, 3.4.1 and 3.5 form the main part of the face-to-face community engagement strategy.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Under equality legislation the Council has a legal duty to pay due regard to the need to eliminate and promote equality in relation to race, disability, gender, age, sexual orientation, pregnancy and maternity, and religion or belief.

4.2.2 The main section of this report provides details of activities around community engagement and the delegation of environmental services to Area Committees that support this legal duty.

4.3 Council Policies and City Priorities

4.3.1 The proposals contained within this report contribute to the existing targets and priorities set out in the Council's Policy Framework in the following plans:

- Vision for Leeds
- Safer & Stronger Communities Plan
- Children & Young Peoples Plan
- Health & Well Being City Priority Plan

4.4 Resources and value for money

4.4.1 There are no new resource implications contained in this report other than funding that has previously been agreed by Area Committee from its revenue budget.

4.5 Legal Implications, Access to Information and Call In

4.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are no longer eligible for Call In.

4.5.2 There are no key or major decisions being made that would be eligible for Call In.

4.5.3 There are no legal implications as a result of this report.

4.6 Risk Management

4.6.1 This report provides an update on project work and key issues in Outer East. Any projects funded from the Well Being Budget or undertaken by the Area Support Team are risk assessed.

5 Conclusions

- 5.1 The report provides up to date information on key work and key issues for Area committee to consider. Members are requested to note the content of the report and raise queries relating to issues raised within the report.

6 Recommendations

- 6.1 Area Committee is asked to note the report and raise any queries.

7 Background documents

- 7.1 None

The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.